

PARENTS HANDBOOK

Little Gems

Abuja-Nigeria



Little Gems



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THE NEW SCHOOL YEAR

by Haya Uzan

Dear Parents,

There is nothing more precious to you than your child or children, which is why we feel privileged that you have expressed an interest in Chabad Preschool and Daycare.

We understand that choosing a childcare facility is not an easy task, and we hope that the information provided within this package will help you move towards a decision that you will feel confident about.

As you make your decision, we invite you to consider the following reasons why our center is both unique and special:

- _ We offer progressive programs for infants, toddlers and preschoolers.
- _ our facility –a beautiful centre in a central location, clean, spacious and a perfectly cozy style environment.
- _ We offer a warm, nurturing safe and “homey” environment in which your child will develop, play, and learn with confidence.
- _ Chabad offers a warm, creative, and Jewish environment where children are exposed to the world of discovery, exploration, and learning.

An open dialogue with parents is the key to ensuring your child receives the greatest care, so if you have any questions about our centre, please don't hesitate to call me.

Sincerely,

MISSION STATEMENT

*Teach Children
according to
their way*

At the Chabad of Abuja Preschool/Daycare, we endeavor to:

-Encourage your child to make choices, with respect towards him/herself, others and his/her surroundings, so that your child will become a self-confident person.

-Nourish your child's heart and mind, as we develop cognitive, social, emotional and physical skills, so that your child will be a well-rounded person capable of solving problems and adapting to new situations.

-Educate your child in a creative, supportive, and warm Jewish environment, so that your child will not only learn about life as a Jew but will learn to love it too!

WHO WE ARE

Our school is an affiliate of the international Chabad Lubavitch movement that is dedicated to spreading the wonders and rewards of Judaism throughout the globe. Chabad today is the largest and most dynamic unified religious, educational and social force in the Jewish world. The movement boasts more than three thousand branches in nearly fifty countries on six continents. Our Centre is a branch of Chabad Schools. However, each branch is responsible for their center's policies and procedures. Enclosed you will find the policies and procedures applicable to the Chabad of Abuja.

Last year, the number of children educated in Chabad schools, institutions, summer camps and extracurricular programs approached one million. Our centres everywhere, serve the needs of all Jews no matter what their level of knowledge, observance or affiliation.

CURRICULUM

Our Staff

The entire school faculties are sensitive to the needs of the children and their families and have a strong commitment to quality loving care and Jewish education.

The faculty meets often to discuss curriculum, plan programs and exchange ideas.

In order to uphold the high standards of our program, staff development is ongoing throughout the year. This way our teachers remain alert to the ever-changing needs of today's families and to the findings of current research.

Our Day

The daily schedule is planned to include active and quiet times, gross and fine motor activities and child-initiated as well as staff initiated activities.

Outdoor or indoor gym play is scheduled each day.

Being cognizant that every child learns differently, we use various mediums to teach each lesson. Children's interests are explored through inquiry and research methods.

Toddler Curriculum

Approaches to learning through play.

Language and literacy development – English Language Arts

Mathematical thinking and expression – Exploring, Processing and Problem-Solving

Scientific thinking – Exploring, Scientific inquiry, and Discovery

Social studies thinking – Connecting to communities

Creative thinking and expression – Communicating through the Arts

Health, Wellness and Physical Development – Learning about my Body

Our Curriculum

We seek to create a warm healthy and happy environment where small children can grow and develop emotionally, cognitively as well as physically.

Additionally, we strive to impart a love and flair for the beauty of our religion and culture. We hope to inculcate a love for Israel, all things Jewish and an involvement in the performance of the Mitzvot (precepts) of the Torah.

Ivrit – Hebrew language is used in informal instruction and becomes a part of the daily routine, as well as holiday fun and games.

Our classrooms are equipped with state-of-the-art equipment.

The curriculum at our school is based upon developmentally appropriate practice. The classrooms are set up in learning centers which include blocks, art, dramatic play, books and manipulative.

Centers allow the children to have choices and to actively explore.

The children learn by interacting with peers and things. Teacher/Child interactions and appropriate materials are important means by which the child learns.

Each center has a specific aim and with the teacher's guidance, helps the children's socio-emotional, cognitive as well as physical growth.

Assessment

Assessment is part of the curriculum. A portfolio for each child contains developmental checklists, work samples and anecdotal records.

We endeavor to make sure that children reach their individual potential.

EXTRA CURRICULAR

The extra only at Little Gems

Cooking - Monday

Each Monday, children will play Little Chef. They will learn to mix, knead, roll, pat and follow directions. Using their fine motor skills and a recipe, they will be able to create their own snack or yummy treats on each holiday.

Music - Tuesday

An array of the most popular Hebrew & English Folk and Holiday songs have been chosen for the children to learn! Musical techniques to improve your child's dynamics, tempo, beat and rhythm will be taught. Music class will also feature folk dancing, musical instruments, and drama/poetry, developing musical memories of pattern and rhythm and much more.

Wednesday - Swimming

Children will change for swimming costume, put on some sunscreen and jump into the kiddie pool.

Yoga - Thursday

Every week, children are eager to follow along with some Yoga poses and dynamic relaxation. Throughout the year, the children will learn new poses according to each theme. They will also learn to breathe and stand strong.

Friday - Shabbat Party

To celebrate the coming of the Shabbat, each Friday a special Shabbat atmosphere is created. Candles are lit, the Kiddush is recited and the Shabbat songs are sung. Every week a different boy and girl will be chosen to be the Ima (Mommy) and Abba (daddy).

Birthdays

Optional classroom birthday parties should be arranged in cooperation with the school staff at least one week in advance. Our teachers will be more than happy to help you to plan and prepare the party, and in addition, will add special games, stories and songs to make this a special time for your child.

PICK UP AND ATTENDANCE

Pick-up

The parent must advise the Educator or person in charge before leaving the Preschool and sign the attendance sheet.

If your child must leave with someone other than the parent, we must be advised. No child is permitted to leave without prior permission.

All visits or temporary removal of the child during opening hour must be arranged with the Educator before the event.

The parent is responsible for dressing their child.

The Playhouse is not responsible for children outside the rooms of the Centre when a parent or the person responsible for picking up the child is present.

If you are picking your child up early please make sure to call, we will try to have your child ready. If you have a day off and would like to join us please let us know and we would be glad to have you participate.

Attendance, Absence, Calendar and Notice of withdrawal

Please inform us if your child will be absent for any reason. There are no refunds for illness or temporary absence.

Full fee will be charged. A minimum of one month written notice is required for withdrawal of a child and no additional payments will be charged, if any time less than one complete month is provided the parents will be charged for an additional month.

(Full month notice beginning on first of the month).

The daycare is closed on all statutory and Jewish holidays.

If the staff feels that they cannot manage a particular child, due to inappropriate behavior by child, or policies not being carried out by parents, parent/ staff meetings will be held, suggestions will be implemented and if no improvement is made and the child is not developing properly or is disturbing the development of other children, other measures will be taken.

After a discussion with the parents 2 weeks' notice will be given for the child to be withdrawn.

SUPPLIES

Supplies

Please supply your child with 1 package diapers and 1 package wipes together with a clothing change.

Parents are also requested to supply milk for toddlers and formula for infants.

Bottles for milk, juice, formula etc. should be marked with the child's name.

Notices will be sent home to inform you of running low on.... and reminding you to send sunscreen and a sunhat if needed. A mosquito Repellent is required as well with the name of the Child.

No other food is allowed in School.

Admission Process

- Application for admission
- Copy of Child Immunization record
- Photo of Child
- Payment

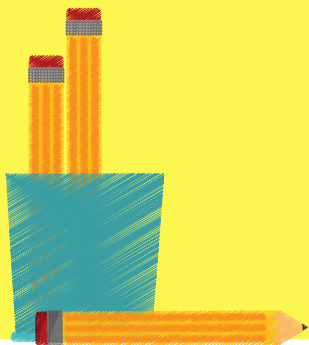
Photographs

The staff members at Chabad daycare take photographs of the children engaging in a variety of fun and exciting activities during the day. These photographs are displayed in the classrooms and around the daycare for the parents and visitors to the daycare, to see and enjoy. These photographs may also be used for advertising purposes.

What to Wear

Please send your child in comfortable washable clothing. a change of clothes must be placed in the bag every day. On Wednesday, please send the swimming suit and a towel.

If the child is in the process of potty training, extra changes will be required.



APPLICATION FORM

FIRST AND
LAST NAME

DATE OF BIRTH

AGE

GENDER

NUMBER OF THE PARENT

THE CHILD IS APPLYING FOR :

EMAIL OF THE PARENT

IMPORTANT INFORMATIONS:

ALLERGIES OR MEDICATION:

THE CHILS IS POTTY TRAINED?

Encircle your choice

YES

NO



Covid 19 Regulations

01

We will wash hands of the children when they arrive in School, when they come back from outdoor play, before breakfast, snack and Lunch and after Toilet or Changing.

02

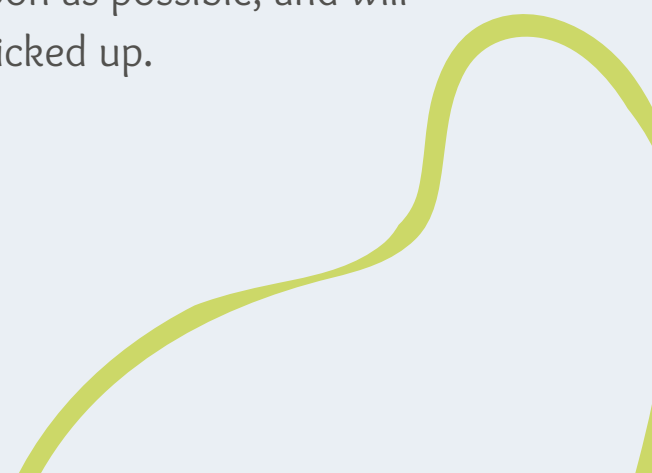
Touched surfaces will be frequently cleaned and Disinfected. Routine of cleaning and disinfection everyday.

03

Sick children and staff are required to stay home.

04

If a child will become sick while at our preschool , he will be sent home as soon as possible, and will stay separated till being picked up.





LITTLE GEMS



Little Gems

FEES

Includes Breakfast, Lunch and Snacks

DAYS AND HOURS	PRICE BY MONTH	FOR 6 MONTH
Monday to Friday 8am to 3:30 (Friday 12:30)	770 \$	4620\$
Registration Fees		\$150.00

LITTLE GEMS

Payment can be made Monthly or by Trimester.

Chabad of Nigeria -Access Bank
0039503242

THANK YOU!